

Woodland Public Schools  
Budget Advisory Team—  
Overview of Work to Date

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March 23, 2009

Work-to-Date:  
Week 1 • 2.18.9

- Identity of Purpose of BAT
  - Make thoughtful, reasoned recommendations for consideration by Board of Directors
    - Generate, Review, Evaluate
- Identification of Process
  - Study • Generate • Question & Discuss • Evaluate • Present
- Introduction to General Fund Budget

## **Who Schools Are For...**

**Schools were created to meet the needs of children.**

**They were not created to employ teachers,  
administrators, counselors, nurses, secretaries,  
cooks, bus drivers, or anyone else.**

**The reason for the existence of those of us in education  
is to serve the needs of those children.**

## **Who Schools Are For...**

**This means ALL of them—**

**The bright...The dull. The loud**

**The Bright, The Dull, The loud, The quiet, The black, The  
white, the interested, even the disinterested ones**

**Our primary responsibility is to hold the  
well-being of children as the  
fundamental value in everything we do.**

## Purpose Of BAT

- Make thoughtful reasoned recommendations for consideration by the School Directors
  - Generate
  - Review
  - Evaluate

## Process

- Step 1: Study
- Step 2: Generate
- Step 3: Question and Discuss
- Step 4: Evaluate
- Step 5: Present

## Group Norms

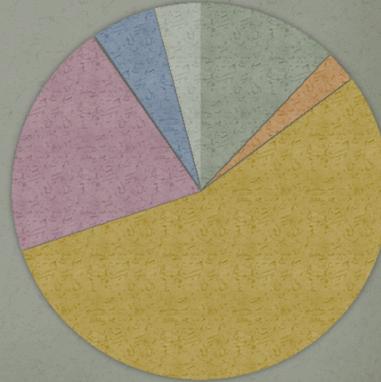
- Start and end the meetings on time.
- Members should understand that there are no bad ideas.
- Members are encouraged to think outside the box.
- Members should not take things personally.
- Confidentiality- members agree to debrief and discuss talking points at the end of the meetings.
- Members should remember that the Team ideas will be recommendations only.
- All members should participate in the process.
- Members should not sabotage the group's efforts.
- Members should be careful not to interrupt the person talking.

## School Budgets 101

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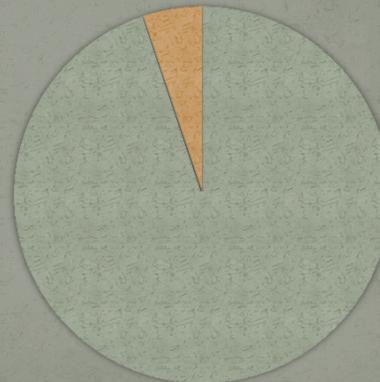
## 2007-2008 General Fund Revenue

Local Taxes	\$2,348,990
Local Non-Tax	\$539,575
State General Purpose	\$10,754,036
State Special Purpose	\$3,979,484
Federal General Purpose	\$23,878
Federal Special Purpose	\$1,085,242
Revenues from other Districts	\$781,433
<b>Total Revenue</b>	<b>\$19,512,636</b>



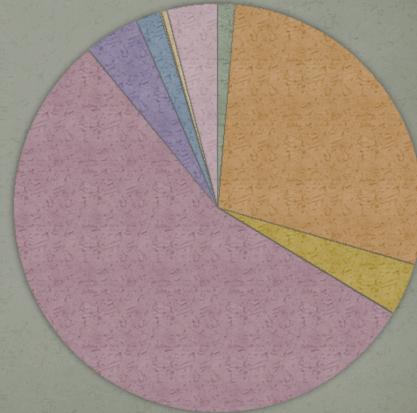
## Revenue: Local Taxes

Local Property Tax	\$2,229,181
Timber Excise Tax	\$119,809
<b>Total Local Taxes</b>	<b>\$2,348,990</b>



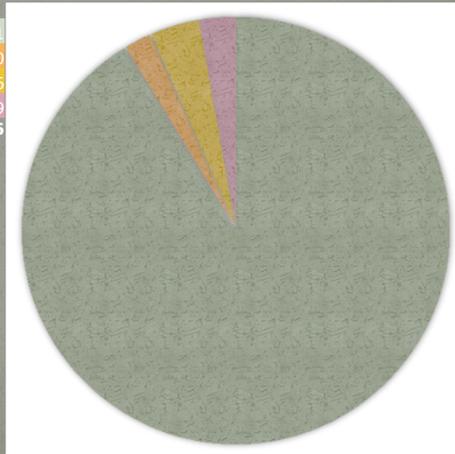
## Revenue: Local Non-Tax

Tuition and fees	\$7,200
Community School Tuition and Fees	\$151,864
Sale of Goods, Supplies and Services	\$22,395
School Lunches	\$299,107
Investment Earnings	\$23,733
Gifts and Donations	\$10,483
Fines and Damages	\$133
Rentals and Leases	\$700
Insurance Recoveries	\$2,441
Local Non-tax Unassigned	\$21,518
<b>Total Local Non-Tax</b>	<b>\$539,575</b>



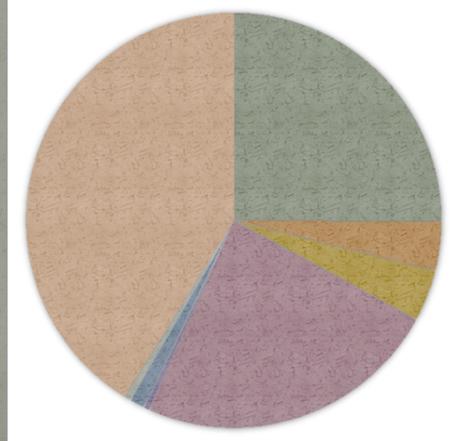
## Revenue: State General Purpose

Apportionment	\$9,823,711
Special Education Gen.	\$223,390
LEA (Levy Equalization)	\$408,356
State Forests	\$298,579
<b>Total State General</b>	<b>\$10,754,036</b>



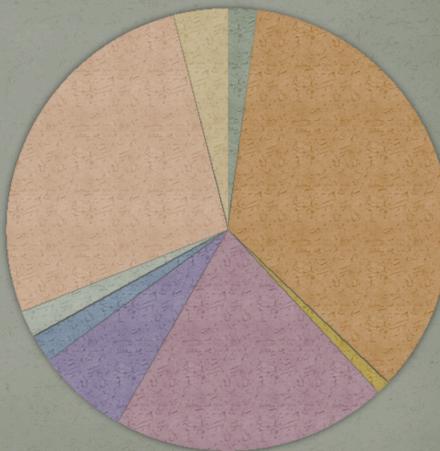
## Revenue: State Special Purpose

Special Education	\$999,384
Learning Assistance	\$151,734
Other Remedial Programs	\$159,113
I-728	\$944,483
Highly Capable	\$18,963
Professional Development	\$46,384
School Food Services	\$20,988
Pupil Transportation	\$1,638,436
<b>Total State Special</b>	<b>\$3,979,484</b>



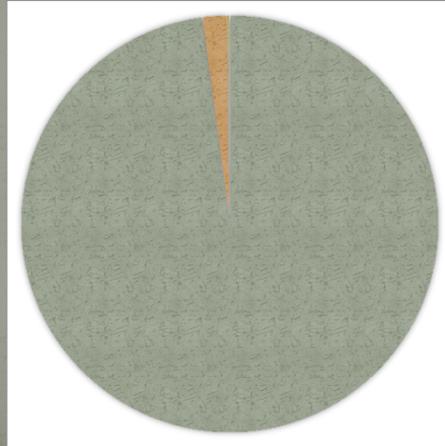
## Revenue: Federal

Federal Forests	\$23,878
Special Education	\$387,790
Vocational Education	\$11,203
No Child Left Behind	\$223,288
School Improvement	\$74,532
Bilingual	\$22,526
Medicaid Reimbursement	\$21,823
School Food Services	\$300,167
USDA Commodities	\$43,913
<b>Total Federal Special Purpose</b>	<b>\$1,085,242</b>



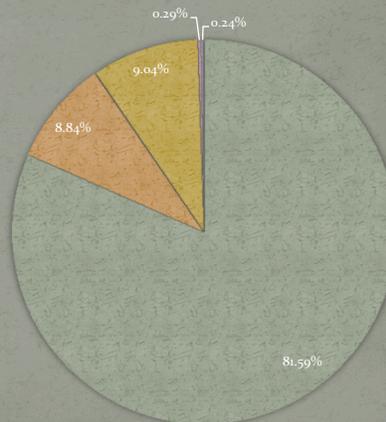
## Revenue: Payments from Others

Transportation (KWRL)	\$764,728
Non-High (Green Mountain)	\$14,830
ESD	\$1,875



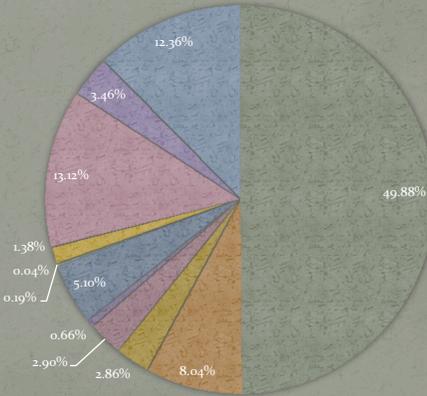
## Expenditures: By Object

Salaries and Benefits	\$15,611,316
Textbooks, supplies, materials	\$1,690,634
Purchased Services	\$1,730,366
Travel	\$55,557
Capital Outlay	\$45,911
<b>Total Expenditures</b>	<b>\$19,133,784</b>



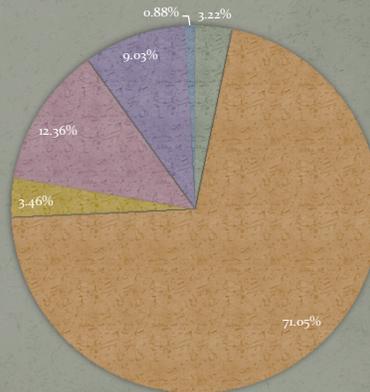
## Expenditures: By Program

Basic Education	\$9,544,609
Special Education	\$1,538,611
Career Tech.	\$547,368
Remedial Programs	\$555,684
Professional Development	\$125,491
I-728	\$976,500
Highly Capable	\$35,907
"Other" Inst. Programs	\$7,280
Community Schools	\$264,013
District wide support	\$2,511,030
School Food Services	\$662,230
Pupil Transportation	\$2,365,062
<b>Total Expenditures</b>	<b>\$19,133,784</b>



## Expenditures: By Activity

Districtwide Administration	\$616,229
Instruction	\$13,595,463
Food Services	\$662,230
Pupil Transportation	\$2,365,062
Maintenance & Operations	\$1,726,920
Other Services	\$167,882
<b>Total Expenditures</b>	<b>\$19,133,784</b>



## The ~~5.4~~ ~~6.2~~ ~~7.0~~ 8.5 \$Billion Problem

TOTAL BUDGET - 08-09	\$ 21,340,000
4% OF TOTAL	\$ 853,600
5% OF TOTAL	\$ 1,067,000
6% OF TOTAL	\$ 1,280,400
7% OF TOTAL	\$ 1,493,800

## Work-to-Date: Week 2 2.25.9

- Study of Extra-Curricular Programs
  - Generation of Ideas for increasing revenues
  - Generation of Ideas for decreasing costs
  - Generation of Ideas for decreasing program
  
- Study of Community Education Program
  - Generation of Ideas for increasing revenues
  - Generation of Ideas for decreasing costs
  - Generation of Ideas for decreasing program

## What is Included in Basic Education

- A minimum of 180 school days per year.
- Minimum instructional hours for kindergarten, Grades 1-3, 4-6, 7-8, and 9-12.
- Specific instructional content for each grade group.
- Minimum ratios of certificated staff to students. (K-3 = 49 staff per 1000 FTE students, 4-12 = 46/1000)
- Special Education, Bilingual Education, Learning Assistance Program (LAP), Career Technical Ed.
- Pupil Transportation

## Community Education

- Formed in mid-1970's to create a positive link between schools and community.
  - **Activities include:**
    - Classes in adult enrichment
    - Youth Basketball
    - Summer Camps
    - Swimming Program
    - Before/Afterschool Childcare (WCC/YCC)
    - Managing community access to their schools
- In seeking M&O Levy "Community Ed." was identified as an ongoing levy expenditure.

## Community Education

- Community Education Classes (07-08 52 classes/383 participants)
- Community Facility Use
- Summer Camps (07-08 9 camps/309 participants)
- Snowflake Bazaar
- Youth Basketball (averages 130-150 participants)
- Swimming Lessons (2008- 77 participants)
- Woodland and Yale Child Care (Before and After School childcare) (Currently 127 participants)

## Woodland Community Education

WCE Program	Revenue	Expenses	Rev. Less Exp.
Class Offerings	\$ 6,453	\$ 7,671	(\$ 1,218)
Facility Use	\$ 2,623	\$ 2,723	(\$100)
Summer Camps	\$ 10,838	\$ 10,132	\$ 706
Youth Basketball	\$ 4,480	\$ 3,690	\$ 790
Swimming Lessons	\$3,245	\$ 5,805	(\$ 2,560)
Woodland Child Care	\$111,770	\$ 124,300	(\$12,530)
Yale Child Care	\$4,848	\$ 12,124	(\$ 7,276)
Snowflake Bazaar	\$1,997	\$ 609	\$ 1,388
Non Program Specific Costs	\$5,000	\$ 76,043	(\$71,043)
<b>Totals</b>	<b>\$ 151,245</b>	<b>\$ 243,097</b>	<b>(\$91,843)</b>

2007-08 Data, Adjusted for Current Staffing Levels

## Work-to-Date:

### Week 3 • 3.4.9

- Study of Class Size
- Study of Certificated Staffing Levels
- Study of options related to Schedule Change, Class Size and Support Staffing Levels

## New Information... ESD Contracts

- 18 Different Contracts with ESD
- Total Cost of Contracts \$182,000 (Current Year)
  - Data Processing \$75,700
  - Nursing \$41,900
  - Public Information/Communication \$18,400
  - Instructional Materials Co-op \$15,200
  - Science Materials Co-op \$12,600
  - Regional Special Ed. Consultation/IEP Facilitation Cadre \$6700
  - Integrated Delivery Services \$4500
  - Specialized Transportation \$4,000 +
  - Clock Hour Services \$1572
  - School Announcement Network \$400
  - 7 Others (minimal fiscal impact)

- Termination Clauses require 180 day notification
  - In most cases, March 2<sup>nd</sup>
- ESD Notified of tentative termination of the following:

ESD Contract	Value
Nursing Coop	\$ 41,900
Instructional Materials Coop	\$ 18,400
Public Information/ Communications	\$ 15,200
— Total	\$ 75,500

## Staffing: Funded and Actual

	Funded FTE	Staffed FTE	Difference
<b>CERTIFICATED Staff</b> (Basic Ed/CTE/728)	101.788	113.810 (102.31 w/o 728)	12.22 (.522 w/o 728)
<b>CERTIFICATED Administrators</b> (Basic Ed/CTE/728)	8.431	7.000	-1.431
<b>CLASSIFIED Staff</b> (Basic Ed/CTE/728, includes Managers)	35.835	51.380	15.545

## Work-to-Date:

### Week 4 • 3.11.9

- Continued study of Certificated Staffing Levels
  - Study of impact of cuts at specific levels on class size
  - Study of impact of reducing program at Yale
- Study of Classified Support Staffing Levels across the district

## Class Sizes — Elementary

Grade	WPS/WIS Sections (Current)	Avg. Class Size	Yale Sections	Class Size	WPS/Yale Combined Sections	Avg. Class Size	WEA Max.
K	6 (7)	23.33	.5	5	7	20.71	23
1	7 (8)	22.14	.5	5	7	22.86	23
2	7 (6)	24.57	.5	14	8	23.25	25
3	6 (6)	22.66	.5	7	6	23.83	25
4	5 (6)	28	.5	12	5	28.8	29
5	5 (6)	29.4	.5	8	6	25.83	29
6	6 (6)	27.17	0.0	9	6	27.17	29
Total	42 (45)		3		45		

## Class sizes with one Less Section

Grade	WPS/WIS Sections (Current)	Average Class Size	Yale Sections	Class Size	WPS/Yale Combined Sections	Class Size	WEA Max.
K	6 (7)	23.3	.5	5	6	24.16	23
1	6 (8)	25.83	.5	5	6	26.67	23
2	6 (6)	28.66	.5	14	7	26.57	25
3	5 (6)	27.2	.5	7	5	28.6	25
4	4 (6)	33	.5	12	4	36	29
5	4 (6)	36.75	.5	8	5	38.75	29
6	5 (7)	32.6	0.0	0	5	32.6	29
Total	36 (45)		3		38		

## Current Average Class Sizes: WPS/WIS

Grade Level	# of Sections	Jan '09 Average	5 year January Average
K	7 (3.5 FTE)	21.4	21.4
1	8	21.5	21.5
2	6	22.7	23.1
3	6	22	23.4
4	6	24.5	23.8
5	6	25.7	26
6	7	24.3	26
	46		

## Impact on Class Sizes of Staff Reduction-

WHS		WMS 5 Period		WMS 6 Period	
Tch. FTE	Avg. Class Size	Tch. FTE	Avg Class Size	Tch. FTE	Avg Class Size
30.3	21.9	19.625	21.2	19.625	20.3
30	22.1	19	21.8	19	20.9
29	22.9	18	23.0	18	22.1
28	23.7	17	24.4	17	23.4
27	24.6	16	25.9	16	24.8
26	25.5	15	27.6	15	26.5
25	26.5	14	29.6	14	28.4
24	27.6	13	31.9	13	30.6
23	28.2	12	34.5	12	33.1
22	30.2	11	37.6	11	36.1

## School-Based Classified Staff

POSITION	HOURS PER DAY						Total
	WPS	WIS	YALE	WMS	WHS	TEAM	
Paraeducator-Library	6	6	0	3.25	3.25	0	18.5
Paraeducator-BEA	68.5	14.25	10	6	8.75	5	112.5
Paraeducator-Bilingual	10.5	3	0	0	0	0	13.5
Paraeducator-Food Serv.	0.5	1.5	0	0	0	0	2
Paraeducator-LAP	0	0	0	3	0	0	3
Paraeducator-SpEd	37.25	29.5	2	11	22.5	0	102.25
Paraeducator-Title	4.75	14.75	0	0	0	0	19.5
	167.5	103	15	57.25	106.5	5	454.25

## Districtwide Management Staff

Position	FTE
Superintendent	1
Asst. Superintendent	0.85
CFO	1
HR/Payroll Manager	1
Cust/Maint/Grounds Supervisor	1
Technology Director	1
Community Ed/Community Liaison	1

## District-Wide Support Staff

Position	Hrs/Day
AP Clerk	8
Grounds (Seasonal)	12
HR/Payroll Clerk	8
Maintenance	8
Substitute Caller	1
Supt. Secretary	8
Technology Specialists	24

## Work To-Date: Week 5 • 3.18.9

- Focus on Discretionary Budgets and other items of interest

## School Building Budgets: Allocations

	Per Pupil (Headcount)	Field Trip	Furniture Replacement	WMS Reading	WPS Kdg. Boost	Total
WPS	\$130	\$ 4000	\$3000		\$1250	\$ 66,373
Yale	\$130	\$ 750	\$500			\$ 61,598
WIS	\$130	\$ 3000	\$3000			\$ 7217
WMS	\$160	\$2000	\$2000	\$2000		\$ 50,824
WHS	\$175	\$3000	\$3000			\$87,614
TEAM	\$175					\$ 10,413

## 07-08 Building Budget Uses

	WPS	WIS	Yale	WMS	WHS	TEAM	Total
Total Budget (Including Carryover from Prior Year)	72,417	100,108	7,245	57,238	100,842	18,296	366,146
Library	8,661	6,626	591	7,370	9,603	0	32,851
Office Supplies/ Postage	5,817	9,486	104	8,755	9,732	0	33,894
Licenses, Print, Maint, Repairs	1,350	2,122	611	1,472	3,624	4,171	13,350
Travel	991	838	0	702	786	302	3,618
Counselor & Health	579	327	0	240	6,444	0	7,590
Consum/Texts/Furniture/Tech	16,269	23,548	233	9,865	1,235	4,764	55,914
FT/Assemb/Copy/Riso	11,683	9,027	674	3,880	2,911	577	28,752
Professional Devel.	7,790	2,712	702	4,428	1,325	0	16,957
Teacher/Dept. Funds	10,645	9,927	1,040	15,894	55,099	0	285,531
Balance (Carryover)	8,633	35,495	3,290	4,632	20,083	8,482	80,615

## District Department Budgets

	Office/Cust Supplies.	Curriculum Adoption *	Prof. Dev. Dues	Contractual Services **	Equipment	Travel	TOTAL EXP
Curriculum/CTE Dir	\$2,000	\$30,000	\$6,750	\$12,500	\$0	\$2,950	\$54,200
Principals	\$0	\$0	\$8,000	\$0	\$0	\$1,000	\$9,000
Technology	\$60,000	\$0	\$0	\$5,000	\$50,000	\$0	\$115,000
CTE Teachers	\$43,306	\$0	\$1,582	\$0	\$0	\$5,308	\$50,196
Special Ed Tchrs	\$15,000	\$0	\$4,500	\$0	\$0	\$1,500	\$21,000
School Board	\$1,200	\$0	\$13,000	\$17,000	\$0	\$4,000	\$35,200
Superintendent Office	\$3,500	\$0	\$5,000	\$7,500	\$0	\$4,500	\$20,500
Business Office/HR	\$13,000	\$0	\$4,300	\$9,400	\$0	\$3,499	\$30,199
Grounds	\$11,000	\$0	\$0	\$5,000	\$0	\$0	\$16,000
Maint/Custodial	\$111,500	\$0	\$500	\$60,000	\$5,000	\$0	\$177,000
<b>TOTALS</b>	<b>\$260,506</b>	<b>\$30,000</b>	<b>\$43,632</b>	<b>\$116,400</b>	<b>\$55,000</b>	<b>\$22,757</b>	<b>\$528,295</b>

\*Curriculum Adoption - cut from \$80,000 to \$30,000 in 08-09

\*\* Contractual Services - does not include fixed costs such as utilities, maintenance contracts, insurance or software licenses.

## Work Ahead: Week 6+ 3.25.9

- Options will be refined by BAT
- Between March 25 and April 5<sup>th</sup> Options Published and available for written input.
- April 6<sup>th</sup> BAT member will receive Copy of input
- April 8<sup>th</sup> BAT members will PRIORITIZE options.
  - In some cases options may be removed from consideration or refined before final prioritization
- April 13<sup>th</sup> Prioritized Options presented to BOD
- April 20<sup>th</sup> Detailed Work Session with Board